

**THE BOARD OF ATHENS COUNTY COMMISSIONERS**, met in regular session, with Lenny Eliason presiding, Chris Chmiel and Charlie Adkins in attendance.

### Agenda

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to approve the following agenda:

Athens County Board of County Commissioners

Meeting Agenda for Tuesday, June 25, 2024 Convenes at 9:30 a.m.

#### Approve Agenda

Approve Minutes June 11, 2024 & June 18, 2024

Approve Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

New Fund & Line-Items: Children SVC Bond Retirement Fund

Bond Proceeds - Receipts 049.2049.418200

Bond Retirement - Expenditures 049.3049.560955

New Fund & Line-Item

CPS Fellowship Grant - Receipts 421.2421.412536

9:30 EMA Melissa Blank - Updates

9:45 DJFS Dir Jean Demosky - weekly updates

10:15 Jack Pepper - insurance review

10:30 EMS Chief Amber Pyle

10:45 HAPCAP Jeff Jenkins - New Leaf Project

11:30 LUNCH

#### Agenda Items

Assigned Counsel Report from Auditors Office

Child Abuse and Child Neglect Regional Prevention Council Appointments

Senior Levy

Fee Waiver Request - Auditor

Common Pleas Transfer

Village of Jacksonville Truck

Ohio-WV Excavating Invoice #2 \$32,322.37 to be paid with ARPA Funds

July 5th Closing

add- Landfill Entry Permit

add- Parking Lot behind Annex

add- Federal Valley Resource - Sewer Stewart/Guysville Area

#### TRAVEL

#### ADJOURNMENT

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

#### Minutes

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the minutes of June 11, 2024 & June 18, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

#### Appropriations, Transfers, New Line Items Requests/Changes, Then & Nows, & Bills

A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins approving the Appropriations, Transfers, New Line Items Requests/Changes: New Fund & Line-Items: Children SVC Bond Retirement Fund, Bond Proceeds - Receipts 049.2049.418200, Bond Retirement - Expenditures 049.3049.560955, New Fund & Line-Item, CPS Fellowship Grant - Receipts 421.2421.412536, Then & Nows, and approving the payment of the required County Bills, which are included in the Auditor's Office INVOICE TRACKING REPORT - From: 06/18/24 To: 06/20/24 and INVOICE TRACKING REPORT - From: 06/20/24 To: 06/25/24, and the bills are hereby the same and authorize the County Auditor to issue warrants on the County Treasurer for payment in the same. Complete list of bills maintained in the Auditor's office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

#### EMA Melissa Blank - Updates

Athens County EMA - June 2024, Commissioner Board Update

Participated in a regional active shooter tabletop exercise at Shawnee State University, sponsored by Jackson County Emergency Management Agency, that encompassed 17 counties. The tabletop exercise was a building block for the full-scale exercise we will be participating in October. Locally, the Athens County Sheriff's Office, Athens City PD and OUPD, as well as the Athens County/City Health Department and surrounding EMA's and law enforcement participated.

Continued planning the full-scale training at the OU airport that will be held in August. Met with airport officials and spoke with the contractor that will be planning and executing the training.

Ohio EMA has extended ARPA funds for 911 and EMS until 2025 so we can expend all the money we were awarded. More than \$100,000 left to expend.

Hoping to hear soon about our funds to begin our Hazard Mitigation plan. We are just waiting for the grant award email to make the contractor aware they can begin the process.

Teresa has worked on updating the emergency operations plane for the upcoming county fair and I will be attending the fair board meeting Wednesday at 7 p.m.

Met with the Operations Director of the Nelsonville Music Festival and took a tour of the grounds. Went over safety and security measures and assisted in expanding their Emergency Operations Plan.

Attending the county township trustees association meeting. Converting to MARCS radio is a concern for them.

NIMS Compliant requirements

**DJFS Dir Jean Demosky - Weekly Updates**

1. Program Updates
  - Scheduling for Nelsonville 07/02/2024
    - i. Community Relations Coordinator
    - ii. ERS2 Caseworker(s)
    - iii. Social Program Coordinator
    - iv. Transportation Driver
      1. COMCorp
      2. 2 ACCS
  - First State Training Event Scheduled 08/29/24
2. Contracts/Business/Grants
  - Farmers Market
3. Facilities
  - Nelsonville
    - i. HVAC Units
4. Human Resources
  - Tami Collins
  - Policies
  - Negotiations Planning

**DJFS Dir Jean Demosky - Athens Farmer's Market**

A motion was made by Mr. Adkins and seconded by Mr. Eliason to approve the Athens Farmer's Market as requested by Dir Jean Demosky:

Total \$ Value: \$15,000.00  
 Contract Period: 07/01/2023 - 06/30/2025  
 Program Acct. & Codes to be Charged: Food Stamp Outreach, Code 600/510050  
 Federal Award ID #: 192OH102S2514  
 Describe Billing Procedure: Quarterly payments of \$3,750.00 with the first payment to be paid by July 15, 2023, second payment by October 15, 2023, third payment by January 15, 2024, and final payment by April 15, 2024.  
 Describe Performance Measures: Quarterly program and financial reports

Copy of full contract on file in the Commissioner's Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, abstain; Mr. Adkins, yea.

**DJFS Dir Jean Demosky - Smoking/Tobacco Use Policy**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Smoking/Tobacco Use Policy as requested by Dir. Jean Demosky:

**Smoking/Tobacco Use**

The use of smoking materials and/or other tobacco products, or electronic deices is governed by State law and prohibited in all county facilities and vehicles. Smoking/Vaping will be permitted outside Agency buildings in designated areas that are at least 30 feet from the building and away from air handling units.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Assigned Counsel Report from Auditors Office**

A motion was made by Commissioner Adkins and seconded by Commissioner Eliason to acknowledge receipt fo the Office of the Ohio Public Defender Monthly Assigned Counsel Summary Report, dated , 2024 prepared by Jill Davidson, Athens County Auditor to be submitted to the Ohio Public Defenders Office for reimbursement as follows:

June 2024 Report	
Total Felony Certifications	10
Amount submitted in Felony Certifications	\$17,460.11
Total Misdemeanor Certifications	14
All Other Misdemeanor Certifications	\$6,180.00

Total Juvenile Certifications	29
Amount submitted in Juvenile Certifications	\$21,150.00
All (Non-Capital) Transcript Certifications	3
Amount submitted for Transcript Expenses	\$1,924.00
Total Number of Certifications (All Courts-All Expenses)	56
Total Amount Submitted	\$46,714.11

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, absent; Mr. Adkins, yea.

**Child Abuse and Child Neglect Regional Prevention Council Appointments**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to appoint the following to Child Abuse & Child Neglect Regional Prevention Council:  
June 25, 2024

TO: The Ohio Children's Trust Fund  
P.O. Box 183204  
Columbus, Ohio 43218-3204

FROM: Athens County Commissioners

RE: Child Abuse and Child Neglect Regional Prevention Council Appointments

This letter serves as notification to the Ohio Children's Trust Fund (OCTF) that the Athens County Board of County Commissioners is appointing the following county prevention specialist(s) to our child abuse and child neglect regional prevention council pursuant to Ohio Revised Code (ORC) section 3109.172:

Full name: Hannah Jeffers  
Business Address: 18 Stoneybrook Drive  
City: Athens  
State: Ohio  
Zip code: 45701  
Phone number: 740-707-2077  
Email address: hannahrodgers11@yahoo.com  
Resume/curriculum vitae/short biography enclosed

We, the Athens County Board of County Commissioners, respectfully request that you send us written confirmation of our appointment.

Please feel free to contact our office with any questions.

Sincerely,

Lenny Eliason  
Athens County Commissioner

Charlie Adkins  
Athens County Commissioner

Chris Chmiel  
Athens County Commissioner

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Senior Levy**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge receipt of the certificate of estimated property tax revenue and authorize Administrator JoAnn Rockhold to put it on the ballot:

Tax Levy - Purpose: Providing support of Senior Citizens & Facilities & Services  
Millage: .25  
Type: Renewal  
Length of Time: 5 Years  
Commencing: 2024  
Calendar Year: 2025

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Fee Waiver Request - Auditor**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the following Fee Waiver Request from the Auditors Office:

Department: Auditor  
Type of Request: Other - Processing Fee  
Vendor: Social Security Administration  
Amount: \$126.00  
Reason for the Charge: SSA fee for research & review of records. We cannot locate the original and it is a required permanent record for our office to keep.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Common Pleas Transfer**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Common Pleas Transfer of \$11,960.11.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Village of Jacksonville Truck - ARPA**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the transfer of the 2024 Ford F350 1FDRF3FT4REC82910 to the Village of Jacksonville.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Ohio-WV Excavating Invoice #2 \$32,322.37 to be paid with ARPA Funds**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the Ohio-WV Excavating Invoice #2 \$32,322.37 to be paid with ARPA Funds.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**July 5 th Closing**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to close the building on July 5 th, 2024.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Landfill Entry Permit**

Commissioner Eliason received an email from Kristen Andrews an OU Student in the Geological Sciences Department wanting to do a research on the 691 Landfill, she would like to access the initial drainage, ponds, and outlets for her research. Commissioner Eliason stated that T.L. Warren from the prosecutor's office will draft up an entry permit:

**Entry Permit and Release of Liability**

Upon resolution from the Athens County Board of Commissioners, Kristen Andrews, a graduate student of the Ohio University Geological Sciences Department, hereinafter referred to as Entrant, may enter the Former Athens County Landfill, located at Ohio State Route 691, Nelsonville, Athens County, Ohio, for the purpose of collecting water samples, and shall be permitted to enter on the following dates: 06/25/24, 07/05/24, 07/24/24, 08/05/24, 08/16/24. While on Athens County property, Entrant is to comply with all federal, state and local laws, and all Athens County regulations.

By accepting this permit to enter, Entrant voluntarily and knowingly executes this release with the express intention of effecting the extinguishment of obligations, as designated in this release, with the intention of binding themselves, their heirs, executors, administrators, and assigns, and thereby releases and discharges Athens County, its administrators, employees, servants, agents and/or assigns, from all claims, demands, actions, judgments, and execution which the undersigned ever had, or now has, or may have, or claim to have against Athens County, its administrators, employees, servants, agents and/or assigns created by, or arising out of said entry, of all personal injuries known or unknown, and injuries to property, real or personal, caused by, or arising out of, that certain sequence of events which occurred during said entry to Athens County property.

Passed by Resolution this 06/25/24.

Athens County Board of Commissioners:

/s/ Lenny Eliason, President

/s/ Charlie Adkins

/s/ Chris Chmiel

prepared by:

Keller J. Blackburn, Athens County Prosecuting Attorney

Full Copy of the Resolution is on file in the Commissioners Office.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Suspend**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to suspend the rules and declare an emergency and add the following to the agenda:

Parking Lot out back and Federal Valley Resource - Sewer Stewart/Guysville Area

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Parking Lot out back**

Commissioner Adkins brought up for discussion changing Debbie Quivey's parking spot in the back parking lot of the Annex to a 30 minute parking for the public since Debbie is parking in the handicap spot.

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve making Debbie Quivey's parking spot a 30 minute parking for the public until such time she returns.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**Federal Valley Resource - Sewer Stewart/Guysville Area**

Commissioner Adkins received a call from Federal Valley Resource asking about sewer in the Stewart/Guysville Area, Commissioner Adkins talked with W&S Supt Rich Kasler and they are going to meet with Federal Valley Resource next Monday and then someone will bring it back to the meeting.

**Jack Pepper - Insurance Review**

Jack Pepper wanted to follow up with the Commissioners and see exactly where we were in terms of desire, interest, willingness to move forward on the Insurance Review proposal. Commissioner Eliason's concern is that having a broker do this is not an appropriate way to review it, he thinks that the request for proposal needs to be redone and actually go after people that do this analysis that are not in the insurance business. Jack Pepper asked Commissioner Eliason if he would work with him on drafting a new RFP so that they can get qualified and reasonable people, Commissioner Eliason stated he was interested.

**EMS Chief Amber Pyle - Community Paramedic Contract**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to have T.L. Warren draft up a letter for Commissioner Eliason to sign to not renew the contract for the Community Paramedic Contract.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Full Time Hire**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the New Hire as recommended by Chief Amber Pyle:  
Full Time Paramedic Adena Graham with a start date of July 5, 2024 at a starting rate of pay \$17.62

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Resignation**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge the resignation of EMT-B Kaylee Fouts.

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**EMS Chief Amber Pyle - Staff Change**

Chief Amber Pyle stated that staffing changes will happen with the supervisors being put on the mandation list. She told the supervisors last week that this will happen for now and that she is hopeful that this is just temporary. Chief Pyle and Assist. Chief Crossen are working on guidelines for BLS trucks.

**EMS Chief Amber Pyle & Asst. Chief Randy Crossen Jr - Updates**

Assist. Chief Crossen Jr would like to get approval to sell 5302 truck and also sell the cot for \$5,000.00 and the load system for \$4,500.00 to put money back into the EMS Budget. Commissioner Adkins had some concerns with sell the cot and load system when they would need them for the new trucks. Assist. Chief Crossen Jr. stated that both of those are outdated and the warranty is out, so they would need to get the new cot and load system so that they have a maintenance contract on them. Commissioner Adkins and Commissioner Eliason would like Chief Pyle and Assist. Chief Crossen Jr to speak with Stryker and make sure that the cot and load system can't be used in the new truck and then bring it back to the commissioners.

**EMS Chief Amber Pyle - New Hire**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to approve the part time new hire as recommended by Chief Amber Pyle:  
EMT Cameron Niese

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

**HAPCAP Jeff Jenkins - Buchtel-York Twp ARPA Updates**

Jeff Jenkins stated that he talked with the Buchtel Mayor the only bid they received was with McKee Paving. The mayor wanted to speak with Jeff again to make sure they don't have a match or to see if the village could make payments on the extra amount. Jeff stated that they don't have enough to do all four streets so we can still get two of them.

**HAPCAP Jeff Jenkins - New Leaf Project**

A motion was made by Mr. Chmiel and seconded by Mr. Adkins to acknowledge receipt of the New Leaf Project Bids:

Project Name:	New Leaf - Public Facility Improvements
Grant Number:	B-D-22-1AE-4
Date:	Tuesday June 25, 2024
Time:	10:45am
Project Estimate:	\$2,25,000.00
10% Allowable Overage:	\$225,000.00
Maximum Allowable Bid Amount:	\$2,475,000.00

Company Name	Total Bid Amount
Stockmeister	\$1,950,418.14
Gutknecht	\$1,970,000.00

The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.


**HAPCAP Glen Crippen - Broadband**

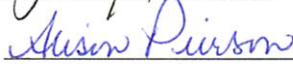
Glen Crippen wanted to see if the commissioners wanted to talk about the planning for ARC funds. Commissioner Eliason stated that Tom Reid was submitting the application for the Southern part of the county, Mr. Crippen informed the commissioners that Tom Reid isn't submitting the application that it is another entity on the commissioners behalf which is Jake Bennett from GOA. Mr. Crippen addressed that there is no admin fee in the ARC funds, so he would like to chat about that. Commissioner Eliason stated that if it was going to cost anything that we're not going to do it.

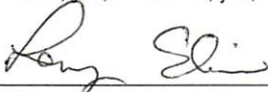
**Adjourn**

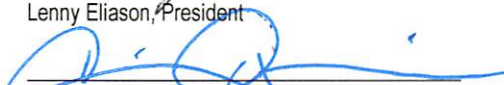
A motion was made by Commissioner Chmiel and seconded by Commissioner Adkins to adjourn the above meeting.

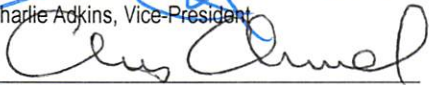
The roll being called upon for adoption, the vote resulted as follows: Mr. Eliason, yea; Mr. Chmiel, yea; Mr. Adkins, yea.

  
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 JoAnn Rockhold, Administrator

  
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 Alison Pierson, Clerk

  
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 Lenny Eliason, President

  
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 Charlie Adkins, Vice-President

  
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 Chris Chmiel